

## INVENTORY OF PERSONAL PROPERTY AND HOUSEHOLD FURNISHINGS

THIS IS THE PERSONAL INVENTORY OF

\_\_\_\_\_ AND \_\_\_\_\_

Date: \_\_\_\_\_

The attached itemized lists may be used as summary sheets during your personal inventory, prior to pack-out day. For a complete itemized list of specific personal and household goods, use additional sheets to list and describe the items listed under "Article" and attach the sheets to each summary sheet provided.

For example, under the category Women's Clothing  
Coats: 10 items; 1970-1993; \$15.00 - \$2,000

On a separate sheet list your coats, etc., write a short description, the actual year purchased, price and value. When all of your personal items in this category have been described, attach all sheets to the summary sheet.

When the packers arrive, another inventory will be made and a general description of the contents of each box will be on the packer's inventory. This document is a "statement" of what the packer has packed up for you and the condition of your goods at the time of packing. Your own inventory is more specific and will help you identify your belongings, as well as have estimated values for each item in case of loss.

The publication ***It's Your Move***, from the Office of Logistics Management (Transportation), is available online at <http://www.state.gov/m/dghr/flo/rsrscs/pubs/77356.htm> and provides a helpful chapter entitled "Why You Need an Inventory."

## WOMEN'S CLOTHING

[illegible]

## MEN'S CLOTHING

[illegible]

**CHILDREN'S CLOTHING\*** Name:

[illegible]

\*Do a separate inventory for each child

**BABY CLOTHING AND EQUIPMENT**    **Name:**

[illegible]

## HOUSEHOLD FURNISHINGS—LIVING ROOM

[illegible]

## HOUSEHOLD FURNISHINGS—DINING ROOM

[illegible]

## HOUSEHOLD FURNISHINGS—KITCHEN

[illegible]



## HOUSEHOLD FURNISHINGS—BATHROOM

[illegible]

## HOUSEHOLD FURNISHINGS—DEN/FAMILY ROOM/HOME OFFICE

[illegible]

## HOUSEHOLD FURNISHINGS—MASTER BEDROOM

[illegible]

**HOUSEHOLD FURNISHINGS—BEDROOM\***

Article	Quantity	Purchase Date	Purchase Price	Estimated Replacement Value
Bed Frame				
Box Springs/Mattress				
Bureaus				
Carpets/Rugs				
Chairs				
Chests				
Clocks/Mirrors				
Curtains/Shades				
Desk				
Dressing Table				
Dresser				
Linens/Bedding				
Miscellaneous				

\*Do a separate inventory for each bedroom

## HOUSEHOLD FURNISHINGS—GARAGE/OUTDOOR

[illegible]

## LINENS

[illegible]

\*Do a separate inventory for each bedroom

**COMPUTER EQUIPMENT/SOFTWARE**[illegible]

**FINE ARTS—(PAINTINGS, PICTURES, TAPESTRIES)**

[illegible]



JEWELRY

Article	Quantity	Purchase Date	Purchase Price	Estimated Replacement Value
FURS				
ORIENTAL RUGS				

## CAMERAS AND PHOTOGRAPHIC EQUIPMENT

[illegible]

## SUMMARY

ARTICLE	TOTAL VALUE
Women's Clothing	
Men's Clothing	
Children's Clothing	
Baby Clothing and Equipment	
Living Room	
Dining Room	
Den/Family Room/Home Office	
Kitchen	
Master Bedroom	
Other Bedrooms	
Bathroom	
Linens	
Garage/Outdoor	
Fine Arts	
Silverware	
Jewelry	
Furs	
Oriental Rugs	
Cameras	
Books, DVDs, CDs	
Computer Equipment	
<b>Total Value</b>	

I, the undersigned, do solemnly swear that these assembled pages constitute a complete list of my personal and household effects now in my possession at

Address

---

---

Signature(s)

---

---

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Signature of Witness

---

*Note: These inventory pages can be duplicated, completed, folded, and stapled together to constitute an official listing of your personal property.*